

**FAMIS ENTITY 001  
FISCAL YEAR 2004  
PAYROLL PROCESSING AND MONTH-END ROLLOVER SCHEDULE**

| FISCAL MONTH         | PAYROLL<br>DISBURSEMENTS<br>TX-743<br>P/P/E APPLIED<br>TO THIS MONTH | PAYROLL<br>ACCRUALS<br>TX-785<br>BASED ON<br>P/P/E | ACCRUAL<br>RATE<br>BASED ON<br>CALENDAR<br>DAYS | PAYROLL<br>REVERSALS<br>TX-786<br>SAME AMOUNT<br>AS MONTH | DEADLINE<br>FOR<br>INTERFACES | LAST<br>TRANSMISSION<br>AND UPDATE<br>FOR MONTH | DEADLINE TO<br>RECEIVE<br>DOCUMENTS IN<br>FINANCE TO<br>ASSURE POSTING<br>IN FISCAL MONTH | ROLLOVER<br>DATE          | REPORTS<br>DISTRIBUTION                        |
|----------------------|--|--|---|---|-------------------------------|---|---|---------------------------|--|
| 04-01 October 2003   | September 28<br>October 12<br>October 26                             | October 26   | 05-14   | 12's 785  | October 29                    | October 31                                      | 12:00 Noon<br>October 29  | October 31                | After 3:00 PM<br>November 03                   |
| 04-02 November 2003  | November 09<br>November 23   | November 23  | 07-14   | 01's 785  | November 24*                  | November 26*                                    | 12:00 Noon<br>November 24   | November 26*              | December 01                                    |
| 04-03 December 2003  | December 07<br>December 21   | December 21  | 10-14   | 02's 785  | December 28                   | January 02                                      | 12:00 Noon<br>December 28   | January 02                | January 05                                     |
| 04-04 January 2004   | January 04<br>January 18   | January 18   | 13-14   | 03's 785  | January 28                    | January 30                                      | 12:00 Noon<br>January 28  | January 30                | February 02                                    |
| 04-05 February 2004  | February 01<br>February 15   | February 15  | 14-14   | 04's 785  | February 25                   | February 27                                     | 12:00 Noon<br>February 25   | February 27               | March 01                                       |
| 04-06 March 2004     | February 29<br>March 14  | March 14   | 17-14   | 05's 785  | March 31                      | April 02  | 12:00 Noon<br>April 31  | April 02                  | April 05                                       |
| 04-07 April 2004     | March 28<br>April 11<br>April 25                                     | April 25   | 05-14   | 06's 785  | April 28                      | April 30  | 12:00 Noon<br>April 28  | April 30                  | May 03   |
| 04-08 May 2004       | May 09<br>May 23   | May 23   | 08-14   | 07's 785  | May 26                        | May 28  | 12:00 Noon<br>May 26  | May 28                    | June 01*                                       |
| 04-09 June 2004      | June 06<br>June 20   | June 20  | 10-14   | 08's 785  | June 30                       | July 02*  | 12:00 Noon<br>June 30   | July 02                   | July 06  |
| 04-10 July 2004      | July 04<br>July 18   | July 18  | 13-14   | 09's 785  | July 28                       | July 30   | 12:00 Noon<br>July 28   | July 30                   | August 02                                      |
| 04-11 August 2004    | August 01<br>August 15   | August 15  | 16-14   | 10's 785  | September 01                  | September 03                                    | 12:00 Noon<br>September 01  | September 03              | September 07                                   |
| 04-12 September 2004 | August 29<br>September 12  | September 12                                       | 18-14   | 11's 785  | September 26                  | October 15<br>Year-end<br>Closing Memo          | Preliminary Reports<br>October 1<br>Morning   | Approximate<br>October 15 | Preliminary Reports<br>October 2<br>12:00 Noon |

**PRELIMINARY YEAR-END ROLLOVER OCTOBER 1ST OR SEPT. 30**

\* November 27 - Thanksgiving Day

\* July 05 - Celebrate Independence Day

Rollover.123

\* May 31 - Memorial Day

\* Sept.6 - Labor Day